



## CONFIDENTIALITY POLICY

The Hobbs Public Library recognizes the responsibility of New Mexico libraries to safeguard the public's right to privacy and confidentiality.

The Hobbs Public Library has adopted the American Library Association's Code of Ethics, Freedom to Read Statement, and Library Bill of Rights and its Interpretations, as well as the American Film and Video Association's Freedom to View Statement, which the American Library Association has endorsed.

Each patron has individual control over her/his borrower's card and presentation of the card permits access to information about the borrower's current library record.

Library records include patron registration data; circulation records; overdue, hold and interlibrary loan records; participation in Library sponsored programs; record of Library visits; public computer usage, printing; and/or any data that identify, or when combined with other available information identify, a person as a patron of the Library or that indicate use or request of materials from the Library.

In compliance with New Mexico §18-9-4, Patron records shall not be disclosed or released to any person not a member of Library staff in the performance of his duties, except upon written consent of the person identified in the record, or except upon court order issued to the Library. The Library shall have the right to be represented by counsel at any hearing on disclosure or release of its patron records.

Nothing in this policy shall prevent authorized Library personnel from using Library records in the administration of their regular duties.

Patron records may be accessed by legal guardian of unemancipated minors or legally incapacitated persons as well as by Library staff members in the performance of their duties.

**Adopted by the Hobbs Public Library Board**

**APPROVED:** July 2, 2025